

AUDIT COMMITTEE

(Port Talbot Civic Centre, Committee Rooms 1/2)

Members Present:

28 June, 2017

Chairperson: Councillor L.M.Purcell

Councillors: H.C.Clarke, A.R.Aubrey, M.Crowley,
S.E.Freeguard, H.N.James, J.Miller,
S.H.Reynolds, A.J.Richards, J.Warman and
R.W.Wood

Officers In Attendance D.Rees, A.O'Donnell, J.North and N.Headon

Representing the Wales Audit Office: G.Gillett

Voting Lay Member: J.Jenkins

1. MEMBER'S DECLARATION OF INTEREST

The following Member made a declaration on interest at the commencement of the meeting:

Councillor S. Freeguard - Private Report of Director of Finance and Corporate Services, Agenda Item 11, Internal Audit Service – sister-in-law works in Neath Port Talbot Cleaning Services.

2. MINUTES OF THE PREVIOUS AUDIT COMMITTEE HELD ON 17 FEBRUARY 2017

RESOLVED: that the Minutes of the meeting held on 17 February, 2017, be noted.

3. **AUDIT PLAN 2017 (WALES AUDIT OFFICE)**

Members received an update from Wales Audit Office on their 2017/18 Audit Plan for Neath Port Talbot County Borough Council, issued during April 2017.

RESOLVED: that the report be noted.

4. **TREASURY MANAGEMENT MONITORING 2017/18**

Members were given an overview of the Treasury Management action and information, which had been reported to the Policy and Resources Cabinet Board on 14 June, 2017.

It was noted that a training sessions for Members would be carried out in a future Committee meeting during 2017/18.

RESOLVED: that the report be noted.

5. **INTERNAL AUDIT ANNUAL REPORT 2016/17**

Members received an update on work undertaken for the financial year 2016/17 compared with that included in the Internal Audit Plan.

It was noted that Members had received quarterly updates with regard to progress during 2016/17.

RESOLVED: that the report be noted.

6. **INTERNAL AUDIT SERVICE - PROGRESS REPORT TO 31 MAY 2017**

Members received an update on progress to 31 May 2017, as detailed in the circulated report.

It was noted that everything was on course and that Members would receive a quarterly update with regard to progress.

RESOLVED: that the report be noted.

7. **CLOSURE OF ACCOUNTS 2016-17**

Members received an update on the Council's Outturn position for Revenue and Capital and the Statement of Accounts for 2016/17.

It was highlighted that up-to-date budget monitoring data was reported monthly to each Directorate and quarterly to Members.

A discussion took place regarding the Heritage Assets which appear on the Council's Balance Sheet. It was noted that the responsibility for the recording of and where appropriate storage of the Heritage Assets was that of the Environment Directorate. In addition it was noted that the Joint Archive Committee had discussed the retention of these assets at its last meeting.

Members discussed remuneration and governance matters regarding Neath Port Talbot Waste Management Company Limited. Officers stated that they would bring back further information to next meeting.

RESOLVED: that the report be noted.

8. **INTERNAL AUDIT PLAN 17/18**

Members were asked to approve the Internal Audit Plan for the period 1 April 2017 to 31 March 2018, as set out in Appendix 1 of the circulated report.

RESOLVED: that the Internal Audit Plan for the period 1 April 2017 to 31 March 2018, be approved.

9. **ACCESS TO MEETINGS**

RESOLVED: that pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraphs 12, 13 and 14 of Part 4 of Schedule 12A to the above Act.

10. **SPECIAL INVESTIGATIONS**

Members received an update on all Audits undertaken in the last quarter.

Members discussed Safeguarding and requested that, further information be reported to the next meeting.

RESOLVED: that the report be noted.

CHAIRPERSON